

# Pacific Wall Systems

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To: ALL EMPLOYEES OF PACIFIC WALL SYSTEMS,

RE: JOBSITE COVID-19 GUIDELINES AND AUTHORIZATION

Please keep this document with you, which allows you, as an employee of Pacific Wall Systems to be on one of our job sites.

- 1) AYH, Arlington Youth Homeless shelter project. Tacoma
- 2) YWCA Woman's Shelter Project. Tacoma
- 3) 1801 Rainier project. Seattle
- 4) Saltwood Project, Portland
- 5) Nishioka Building project. Salem.

**Pursuant to Governor Inslee's stay-at-home order:**

Under the Order "construction workers who support ... construction sites and construction projects (including housing construction)" are listed as an "essential service."

Based upon this language, homebuilders and remodelers may continue with operations while the stay-at-home order is in effect. Pacific Wall Systems is engaged in the construction of emergency & crisis housing along with other multi-family housing operations effected by the homeless crisis in the Puget Sound.

**In order to protect yourself and those around you, you are required to adhere to the following jobsite guidelines and hygiene precautions:**

1. Continue social distancing of six feet
2. Wash hands frequently and do not touch your face
3. Wear gloves on jobsite
4. Utilize [jobsite best practices](#)(see page 3-6) and [10-Point Plan for Building a Safer Job Site](#) documents, (see page 2)

*If at any time you are not feeling well, including stomach illness, cough or fever, you must stay at home. If someone in your home has become infected, you are required to remain at home. If you come into contact with someone whom is infected, you are required to remain at home.*

**If you have any questions, please do not hesitate to call us at your convenience.**

Sincerely,

**John Spurlock**  
Plant Supervisor  
(541)392-4364

**ALEX KNECHT**  
Alex Knecht, President  
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